

Department of City Development, City of Milwaukee

Invitation for Bid #57346  
Temporary Staffing services

Addendum #1  
April 30, 2012

**THIS ADDENDUM TO THE SPECIFICATION IS ISSUED TO MODIFY, CLARIFY OR CORRECT THE ORIGINAL DOCUMENTS AND IS HEREBY MADE A PART OF SAID DOCUMENTS.**

**In the Request for Service Pricing Package, the following revisions shall be included:**

The attached "AMMENDED REQUEST FOR SERVICE PRICING # 57346," shall replace in its entirety the same document included in the original packet.

**In the Specifications, Section I C is amended to read:**

C. EXCLUSIVITY OF WORK: The approximate number of hours for the placement of the temporary Plan Examiner is 600 hours. That said, there are no guarantee of work or amount of work and no exclusivity for work. Actual hours worked under this contract would include, but not be limited to, bidder's hourly rate, amount budgeted by DCD for this purpose, and the Development Center's needs. *The intent of this contract is for a Temporary Staffing Agency to provide placement of, and payroll services of, a Plan Examiner on an as-needed basis. Work will be on an as required basis and scheduling and volume of work may vary. The contractor will be responsible for and ensure compliance of work rules of DCD.*

ALL PROPONENTS SHALL ACKNOWLEDGE RECEIPT AND ACCEPTANCE OF ADDENDUM NUMBER 1 (DATED April 30, 2012) FOR REQUEST FOR SERVICE PRICING PACKAGE #57346, BY SIGNING IN THE SPACE PROVIDED AND SUBMITTING THE SIGNED ADDENDUM WITH YOUR BID. PROPOSALS SUBMITTED WITHOUT THIS ADDENDUM MAY BE CONSIDERED NON-RESPONSIVE.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
COMPANY NAME

**DEPARTMENT OF CITY DEVELOPMENT OF THE  
OF THE CITY OF MILWAUKEE  
809 North Broadway  
Milwaukee, Wisconsin 53202  
AMMENDED REQUEST FOR SERVICE PRICING # 57346  
Today's Date: 4/30/12**

This DOES NOT represent a commitment to buy. Any ACTUAL order resulting from this solicitation  
will be confirmed by a Department Of City Development Contract

**ALL SERVICES REQUIRE COMMERCIAL AND PUBLIC LIABILITY INSURANCE TO BE ON FILE  
IN THE DEPARTMENT OF CITY DEVELOPMENT'S PURCHASING SECTION BEFORE  
COMMENCING WITH ANY WORK.**

Description (of Service or Commodity)	Total Cost
<p>The Department of City Development (DCD) is requesting quotes from qualified Temporary Staffing Agencies to provide temporary placement of, and payroll services for, a Plan Examiner for the DCD Development Center.</p> <p>The undersigned hereby proposes to furnish these services for the Department of City Development (DCD) as set forth in the Detail Specifications/Scope attached at the hourly bill rate herein, and if successful, hereby agrees to enter into a contract with DCD in accordance with the terms and conditions referenced.</p> <p>Terms and Conditions incorporated herein for this Purchase Order can be located at the following website:<a href="http://www.city.milwaukee.gov/BidInformation353.htm">www.city.milwaukee.gov/BidInformation353.htm</a></p> <p>Plan Examiner Work Description to include, but not be limited to the following:</p> <p><b>Examine and approve plans, specifications, and other data pursuant to all regulations of the State of Wisconsin, City of Milwaukee Building and Zoning Code and other regulatory agencies for the construction of all types of structures and buildings and proposed alterations and additions to existing structures and buildings and related mechanical systems; issuance of all types of permits through the mail, walk in customers and by phone; prepare appeals and letters to the Board of Zoning Appeals and the Standards and Appeals Commission.</b></p> <p>Request for Service Pricing for services hereinafter described will be received at the Department of City Development BID DESK, located on the second floor at 809 N. Broadway, Milwaukee, Wisconsin 53202, no later than <b>Thursday, May 3, 2012, at 11:00 A.M.</b></p> <p>DCD reserves the right to reject any and all bids and all or part of a bid; to waive informalities, technical defects, and minor irregularities in bids received; and to select the bid(s) deemed most advantageous to DCD.</p> <p>IMPORTANT NOTE: If this contract relates to the purchase of food or beverages, the contractor is urged to make Fair Trade products available in accordance with Common Council Resolution Number 070280, declaring the City of Milwaukee a Fair Trade City, effective July 18, 2007.</p>	<p>Bill Rate:</p> <p>\$_____ Per Hour</p>

**Contact Person: Scott Stange**      [sstang@milwaukee.gov](mailto:sstang@milwaukee.gov)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Company Name & Address